OPEN CALL FOR **SESSION EDITORS** AND **CHAPTERS**

VOLUME 1 - CASE STUDIES

WG4 is in charge of organising the editorial and publication process of our COST Action Dynamics of Placemaking and Digitization in Europe's Cities - and According to the EDITORIAL STRATEGY of 22.10.2020, WG4 opens **TWO CALLS**: 1) for **EDITORS** of the book sections and 2) for **CHAPTERS**.

The outputs for this COST Action are composed of three volumes. The three volumes should be the result of collaborative work. This call is for the first volume.
In order to provide chances for all participants, and to create a very diverse book both the board and the chapter should consist of members from different counties, backgrounds and experience.

Working title: VOL. 1 - CASE STUDIES - title suggestions:
PLACEMAKING IN PRACTICE: LEARNING/UNDERSTANDING ITS DYNAMICS
PLACEMAKING IN PRACTICE: STRATEGIES, PRACTICES AND ACTIONS

Vol. 1 – Placemaking in Practice is composed of Case Study chapters. The whole volume will be divided into parts (**sections)**, each consisting of different chapters. For this first volume, we aim for three sections, each section including six chapters. The overall number of chapters is around 18 (subject to change depending on the number of submissions). We believe that this an achievable goal considering that we have already 34 countries involved in this Action. There is no limitation for authors to be involved in more than one chapter.

1) CALL FOR EDITORS

As agreed within the Editorial Strategy (as of: 22.10.20), ***VOL 1: Placemaking in Practice*** is composed of collaborative examples and case studies structured around three different sections -each section will be coordinated by 2 **section editors**. The number of sections depends on the number of chapters submitted.
We expressly invite not only senior researchers but early career researchers including PhD students and post-doctoral researchers to be part of the Editorial Board! Depending on the content of the chapters the Editorial Board can organise the book in different ways. This can be only decided once the Editorial Board has the proposals for chapters (abstracts) at hand.

1.1 Tasks for the Section Editors

Being a section editor requests investing a lot of time! Before you commit to support the organisation of the book, please reflect on this as deadlines are strict and need to be met for the whole project to move forward. You need to be able to provide timely support for the writing teams to ensure the progress towards editing the book! The whole process will be done by peer review system.

The tasks for a **section editor** consist of acting in two different levels: a) member of editorial board; b) reviewer and liaising with the writing teams.

a) As **member** of the Editorial board: You will liaise with the editors-in-chief to organise and facilitate the development of Vol. 1 - Case Studies. The tasks include but are not limited to organising and monitoring the timetable, support the preparation of the book proposal to approach potential publishers, organise the requirement for full chapters. The **section editors** will

act as the link between the **editorial board** and the writing teams and will be responsible for organising an introductory text to the section, introducing the single chapters and analysing the knowledge gained from the section contents. This could be a separate chapter in its own e.g. an introduction to the section.

b) **Reviewer and mentor** - This part is more time intensive and consists basically in assessing with a second reviewer all abstracts and full-chapters submitted and provide support for the writing teams. It will be a continuous process - from now until the book is published. It consists of reviewing all texts (also in terms of language), providing a review report for each chapter (to the authors), offer suggestions for improvements or issues to be tackled. The section editors will be the contact person for the writing teams. Once the **Editorial Board** gets the abstracts and chapters, these will be shared among the members of the board, who will be then responsible for the communication with the writing teams.

1.2 How to apply?

Please apply by writing an email to WG4 coordinators *Carlos Smaniotto Costa* & *Mastoureh Fathi*.

We welcome ideas for the sections! We are also open to a range of topics you want to commit to. Share these with us!

> Members that already signalised their interest to be part of the Editorial board as Section Editors are:
> - Marijke, Netherlands
> - Conor, Ireland

2) CALL FOR CHAPTERS

Herewith we open the call for chapters for the Vol. 1 - Case Studies - our intention is not to introduce single CASES, but to discuss several cases from different contexts together in the same chapter and draw lessons on relevant issues. Single cases should be used as a baseline for discussion and a way to illustrate or provide evidence on the ground.

2.1 General rules

a. **Writing teams - Each chapter needs to be composed of at least 3 authors** (each from a different country).
b. **Unpublished texts** - only original texts can be accepted (which are not yet published or under evaluation elsewhere). All manuscripts will undergo a peer-review process.
c. **Follow guidelines** - the Editorial board will provide in due time concise guidelines for the writing teams. The writing teams should be able to comply with these guidelines and review assessments as well as with the timeframe.
d. Identify a **corresponding author** in order to facilitate the communication. The timeline for publications is strict and once these are set, it is the duty of the corresponding author to make sure deadlines are met. The Editorial Board will be communicating only with the corresponding author. Each writing team should identify the corresponding author.
e. Contribution can be accepted only in English.

2.2 TWO stage writing process

1. Abstract - the writing teams deliver an abstract (with 300 to 500 words) explaining the proposed contribution, its objectives and methodology, including title, author(s), five keywords and up to five references. For references use Chicago or APA[1] style. Remember that the abstract should not contain any abbreviation or quoting. For the keywords, do not use "placemaking", as it will be red ribbon of our book; concentrate more in the key issues of your chapter!

2. **Full chapter** (length usually 6000 words including abstract and references, to be delivered as ready-to-print chapters to the **Editorial Board** according to the timetable below.

How to structure your contribution is explained in 2.4.

2.3 Existing proposals for topics and chapters

Some members already let us know their interests in organising/contributing to a topic. If you are interested in collaborating in these issues, please directly contact them. Also, remember that there is no limitation for authors to be involved in more than one chapter.

- Placemaking and migration (**Mastoureh Fathi**, Ireland)
- Methodologies for placemaking (**Marluci Menezes**, Portugal)
- Mega-events and placemaking (related with various kinds of events from Olympics to other sports but also cultural events) **Erna Husukic** (Bosnia and Herzegovina)
- Young people/teenagers and placemaking - **Carlos Smaniotto** (Portugal)

Further ideas for topics that could be interesting to tackle:

- Placemaking and/in SOCIAL MEDIA
- Post-Covid-19/Pandemic and placemaking
- UN SDGs and placemaking
- Co-creation, co-governance in placemaking
- Historic Urban Landscape (HUL)/gentrification/urban regeneration & Placemaking

2.4 A possible chapter outline

At the site https://www.placemakingdynamics.eu/open-calls we uploaded a suggestion on how a "typical" abstract and a full chapter could be organised.

2.5 How to manage a writing team

It is up to each member to organise/build a writing team. WG4 can provide some support, but your success depends on yourself in making your ideas clear and visible within the network. Make use of the different communications tools (links above) to contact potential co-writers. Once you formed your team work on the abstract in order to submit it in time.

One good opportunity to catch up with other members is the forthcoming virtual meeting in December 10-11! If there is interest, we can organise a coming together session.

---

[1] https://apastyle.apa.org/style-grammar-guidelines/references/elements-list-entry

3) BUILDING THE EDITORIAL BOARD

In order to ease the above working plan, we have summarised a list of roles and duties of each person who wants to be involved:

1. **Editors in chief** (Carlos, Masi, Nicole) are responsible for overseeing the process, liaising with section editors, keeping in touch with publishers

2. **Section editors** (2 per section = 6 people [Marijke and Conor already expressed their interests] are responsible for liaising with corresponding authors, acting as reviewers, keeping the timeline, liaising with editors in chief and writing an introduction to the section.

3. **Corresponding authors** - responsibilities: connecting with other two authors, contacting the section editors, coordinating the process of writing and meeting the deadlines and submit the requested versions.

4. **Authors** (contributing to a jointly written chapter with two other authors).

If necessary, the **Editorial board** can invite further members to act as peer reviewer for the chapters.

4) TENTATIVE TIME SCHEDULE

#	Task and requirements	Deadline
1.	Candidate and commit to be member of the **Editorial Board**	**15 December 2020**
2.	**Abstract** (with 300 to 500 words) explaining the proposed contribution, its objectives and methodology, including title, author(s), five keywords and up to five references. For references use **Chicago** or **APA style**	**15 February 2021**
3.	Peer review and communication to the **writing teams** of the decision to accept (or not) the contribution	15 March 2021
4.	**Editorial Board** organises the book proposal and approach publishers	March/April 2021
5.	Delivery of **full chapters**. Manuscripts will have between 4000 (min.) and 6000 (max.) words and follow the rules to be delivered	**30 May 2021**
6.	Communication of the 2nd peer review results and provision of support	Direct by reviewers
7.	**Publication and dissemination**	**October 2021**

More detailed information will be sent to authors after the peer review evaluation.

5) COORDINATORS' CONTACT INFORMATION

Carlos Smaniotto: smaniotto.costa@ulusofona.pt

Mastoureh Fathi: Mastoureh.fathi@ucd.ie